



Enrolled Nurse Section
NEW ZEALAND NURSES ORGANISATION

NATIONAL ENROLLED NURSE COMMITTEE Meeting Minutes

Section/College:	Enrolled Nurses	File Record Code:	
Committee/Division/Region:	National Enrolled Nurses		
Purpose of meeting(optional):	Conference 2025 – Presentations, AV media and Contracts, ARA, NZNO Constitution		
Date & Time	31 March 2025 @ 1900 hours		
<i>Location</i>	Via Teams		
<i>Facilitator</i>	Michelle Pratley		
Minute Taker	Angela Ritchie		
Attendees	Michelle Pratley, Angela Ritchie, Tina Giles, Suzanne Rolls, Gillian Rahui,		
Apologies	Debs Handisides, Gwen Ahuri, Glenda Houston, Melissa Peterson.		

Conference 2025

- Michelle has received an email from Gwen. There was some spelling errors found in the Waiwata booklet last year, at 2024 conference. Suzanne is going to look into this she will email Michelle the corrections that need to be made. Michelle will correct these on the main copy, print these off and bring them to conference to Wellington. We will need to decide which ones we want to use and put on the big screen.
- Tina has got in touch with Cookie (Whanau support at Capital Coast and district) regarding a Kaumatua to perform the opening and closing of the conference. Still awaiting to hear back. Tina to follow this up
- Registrations are sitting at 95
- We have 4 retired EN's who have shown an interest in coming to the Conference celebration dinner
 - 1) Angela Crispen – Greater Wellington Honorary member of GWENS is funding her dinner
 - 2) Leoine Metcalfe – who has registered and paid for herself (This is **not** public knowledge that Leoine is attending it is meant to be a surprise)
 - 3) Two Auckland retired EN's Dale Spellman and Angela ThompsonDorothy has sent an email to Michelle asking if someone who is registered for the whole conference and is not going to the dinner ,could Angela go in their place. This was discussed it was decided that we need to adhere to the terms and conditions. The dinner ticket is only valid to the person it is regiatered against. Michelle to email Dorothy and inform her of this. Dale and Angela will need to self-fund their dinner registrations
- **Shona Urguhart and Alexandra Wordsworth**– Angela has emailed Shona a further twice and has left messages on her phone with no avail. This is frustrating as they are the ones that contacted us regarding presenting at conference. In their email they say they have their Power Point Slides which Angela has asked them to send. Angela is to follow up this in person this week.

Tina

Angela

- **Sarah Steele** – Tina has tried to contact Sarah on several occasions. She is now holding both roles as ENSIPP and NETP coordinators for Cap Coast. Tina to attempt to see Sara ASAP and see if she is still able to present at the Conference - and inform Michelle of her availability.

Tina

An option that was discussed that could take Sarah's place was Craig Renny economist and director of NZ Council of trade unions.

Michelle

Michelle will have the opportunity to see Craig next week at the NZNO special meeting. Tina to try and get an answer from Sarah before then.

- **Clare Jennings** - Acting Chief Nursing Officer of Te Whatu Ora Capital Coast and Hutt Valley– will not hold her position at the time of conference. Clare was going to be our Keynote speaker and present to opening address/

Tina

The new Chief nursing officer has been appointed she is Taylor **Carter** and she commences her role on 14/04/2025

We are hoping that Taylor will be able to present at the conference.

Tina is contact her PA and see if she is available for the conference

There are 2 other options we could use.

1) Angana Naidu – The director of workforce development – Capital Coast & District

2) Fiona Houghton – Associate director of Nursing – Capital Coast and district

The committee all agreed that it is important, that we have a representative in a senior nursing role, from within Wellington area as the keynote speaker.

- Tina went through the updated program – this is inserted below



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Annual ENS Confere

- Suzanne to confirm her Topic and send her Bio and photograph to Tina

Suzanne

- Tina has received an updated document AV Media – this has been sent to Suzanne to view and she will get Maire to sign this

Suzanne

- Angela has a copy of the legislation document off 1965. When Community Nurses (Now EN) were first introduced. This is to go in the handbook alongside the new Scope of Practice. Angela to email this to Tina



EN Legislation.pdf

- Michelle has received 3 nominations for Honorary Membership they are
 - 1) Robyn Kendall from TOTS as per last meeting
 - 2) Dale Spellman from Auckland EN 35 years has served on the regional committee for 18 years, she has now retired
 - 3) Jenny Kendall – Wellington. Jenny graduated in 1969. She has worked in operating theatres in Wellington for 50 years on 05/05/2025. She has held several roles in NZNO over the years. Tina to send Michelle the info she has on Jenny

No objections for these three to be made honorary members

Survey Monkey

- Our original Survey was to get a guide from the EN's across the country, of the work they were permitted to do, focusing on IV therapy. This was a good time to do this as the SOP was changing and many policies could be re-written at this time across Te Whatu Ora and within other settings. With the ideal meaning that an EN could transfer between regions and be permitted to do the same tasks no matter where they worked without any restrictions. The results of the survey could give us the ability to give feedback into policy development. Sarah Gibbons document has a large focus on the SOP, and had not taken into account our original questionnaire.
- After discussion around the Survey the following was decided.
- That is to be launched at the conference, so the delegates will have time to complete their feedback right there and then, encouraging them to have input into it. We need as many EN involved in this survey as possible conference will be a good platform.

Angela

Angela

- We need a cross between the work that Sarah has sent out, and also our own original document. Angela has offered to work on joining the 2 documents together over this weekend, and send it out to the Committee for feedback/refinement.
- Tina raised that this could be done by QR Code. Where you scan the QR code and this will take you directly to the Survey Monkey. Tina to look into this with NZNO if it would be a feasible possibility

Constitution

- Glenda and Michelle will be attending the special meeting 07/04/2025.
- There is some confusion that this constitution will be gaining endorsement at this meeting
- Michelle will have her meeting in Canterbury on Friday 4th April 2025 where the constitution will be presented. The question remains “what are people voting for”?
 - 1) Membership committee will go
 - 2) Term limits – will be changing 3 years plus 3 with a 3-year standdown
 - 3) Regional Councils go
 - 4) The chair has asked each group to speak. This will be the opportunity to say whether we agree with the constitution or not and the reasons why.
 - 5) If the constitution is rejected it goes back to the drawing board- to be legally valid it would need re submission by the end of this year.
 - 6) We looked at amalgamation clauses in some depth and had long conversation around this. We all agreed that we want a Union that represents nurses, we do not want a coalition union as such. We need to drill into our future and what it will look like. There are significant risks with amalgamation. We looked at the current Constitution – the members do not have a say in this on amalgamation. In the new constitution, any amalgamation would go to the members for consultation and voting. We all believe that nurses need a stand-alone union and professional organization.
 - 6) We can vote yes for it going out – but we need to know what the futures looks like to have a nurse’s union for nurses. to have their own identity.
 - 7) Colleges and section – Michelle read these sections out She felt these is not a lot in there to be concerned about
 - 8) HCA will be able to form under the new constitution - this is not reason for it to go out to the members
- Michelle will have better understanding of what’s happening on Friday after the meeting on 4th April 2025, after the meeting in Christchurch.

Tina

	<ul style="list-style-type: none"> Michelle will put this on the WhatsApp page or messenger for those who do not have WhatsApp <p><u>Other</u></p> <ul style="list-style-type: none"> HPCAA - Feedback is due back on 30/04/2024. Suzanne has the link for submission. This will be sent to the Committee ARA diploma review, Julie has sent Michelle and email. They are yet to set a meeting date with Michelle and Suzanne. Michelle is more available as she is on her return-to-work programme. Lorna has reported there are 60 EN students enrolled this year. 53 will be finishing in July. It is sad to think that at this stage their employment prospects will be poor due to staff employment issues. 	
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Meeting Closed: With no other business at hand Michelle declared the meeting closed @ 2043 hrs.

Next meeting: Michelle will advise us of our next teams meeting

Date minutes confirmed (usually done at next meeting)	Aug 25
Signed (Chairperson) <i>M. Prattley</i>	
Name <i>Michelle Prattley</i>	

NB: Please sign 3 copies of these minutes. One copy is then to be given to your Chairperson, one copy is kept by the regional Secretary for archiving, and one copy is to be sent to the National Enrolled Nurse Section Chairperson